Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. 10 November 2026 at 7.30pm

All Councillors are hereby summoned to attend the Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 10 November 2026 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris
Tel: 07842 324809
Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

26.11.1 Chairman's Welcome
26.11.2 Present & Apologies
26.11.3 Declarations of Pecuniary or Personal Interest
26.11.4 Confirmation and Acceptance of the Minutes of Previous Meeting
26.11.5 Public Session
26.11.6 Shropshire Councillor's Report
26.11.7 Ben Walker, Shropshire Council's Senior Programme Officer (Digital Infrastructure) – to answer Council's questions on digital infrastructure in Shropshire including mobile phone masts and Airband

Finance

26.11.8 Payments - Consider and approve payments of accounts (see list of payments).
26.11.9 Accept the Bank Reconciliation as presented by the Clerk
26.11.10 Review expenditure against budget year to date
26.11.11 Authorise reinvesting £56,739.69 plus interest into Cambridge and Counties Bond when it matures in January 2027
26.11.12 Draft budget 2027/28 – Council to review and consider draft budget in preparation for approval at next meeting
26.11.13 Consider quotations to trim trees at Frodesley Bus Shelter
26.11.14 Consider options for sign for Frodesley and approve expenditure

Staff Appraisal Committee

26.11.15 Council to consider any recommendations from the Staff Appraisal Committee

Clerk's Report

26.11.16 Report on actions from the meetings on 8 September 2026:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
26.9.7	Cllr Vasmer to find out when the road from A458-Longnor will be put in the programme for resurfacing		
26.9.7	Cllr Vasmer to chase repair of large pothole north of Pitchford and blocked drains		Pothole north of Pitchford repaired
26.9.11	Clerk to get 2 more quotes and check who is able to undertake tree trimming at Frodesley bus shelter for insurance purposes.		See item 26.11.13
26.9.14	Clerk to publish Notice of Conclusion of Audit	Yes	

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
26.9.15	Clerk and Cllr Culliss to find appropriate sign and quotations for Frodesley 30mph sign	Yes	See item 26.11.14
26.9.17	Clerk to report/chase repair of potholes and ditch by Luckington Stud, Frodesley	Yes	
26.9.18	Clerk to contact SC again about log blocking the green lane Oaklands Farm-Eaton Mascott	Yes	
26.9.19	Clerk to respond to oppose application 26/03061/FUL on Planning Portal and investigate whether Open Countryside designation is still valid under new National Planning Policy Framework	Yes	
26.9.19	Clerk to respond to support application 26/03147/FUL on Planning Portal	Yes	

Council Policy and Procedure

26.11.17 Council to review and adopt Biodiversity Policy

26.11.18 Councillor Culliss to brief the Council on GDPR training she received

Highways Matters

26.11.19 Clerk to update Council on any Highways Matters

Rights of Way

26.11.20 General issues

Defibrillators

26.11.21 Council to consider who undertakes checks of Ruckley defibrillator

Planning

26.11.22 Council to consider new planning applications.

Ref: 26/03884/FUL (validated 22/10/26)
Address: Harbeech, Acton Burnell, SY5 7PA
Proposal: Garage conversion to habitable use and front porch

Ref: 26/03854/MAW (validated 23/10/26)
Address: Park Wood, Acton Burnell
Proposal: Winning and working of Harnage Stone with restoration to grassland

Ref: 26/04034/PMBPA (validated 26/10/26)
Address: Proposed Residential Conversion of Stone Barn, Acton Pigott
Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form a single dwellinghouse

26.11.23 Clerk to update on other planning applications/notices/enforcement issues

26.11.24 Council to consider its policy for responding to planning applications

Consultations

26.11.25 Council to consider response to Shropshire Council's Local Transport Plan consultation

26.11.26 Council to consider response to Shropshire Council's consultation on traffic management and parking charges

Time, Date & Place of Next Meeting

26.11.27 7.30pm on Tuesday 19 January 2027 at Pitchford Village Hall

Signed: Date: 4 November 2026
Clerk and RFO