

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting
Tuesday 14 July 2026 at 7.30pm
Pitchford Village Hall

DRAFT MINUTES

26.7.1 The Chair welcomed all to the meeting.

26.7.2 Present and Apologies

Present: Cllr C Culliss – Chair, Cllr J Long, Cllr G Davies, Cllr A Hotchkiss, Shropshire Cllr C Naylor, Mrs A Morris – Clerk

Apologies: Cllr K Faulkner, Cllr G Ball, Cllr R Davies

26.7.3 **Declarations of Pecuniary or Personal Interest** – none

26.7.4 **Minutes of Last Meeting** - Members confirmed and accepted the minutes of the previous meeting on 12 May 2026 as a correct record.

26.7.5 **Public Session** – None required

26.7.6 **Shropshire Councillor's Report** (see website for full detailed report)

- **Shirehall** – Shropshire Council has decided to sell the building. It will not be demolished prior to sale in order to expedite sale.
- **Meole Brace Park and Ride closure** – **Action: Clerk to write to Shropshire Council to object on the basis that Oxon and Harlescott are not viable alternative for travel from our Parish.**
- **Potholes** – Lots of work has been done since last meeting but some areas are still bad, particularly north of Pitchford.
- **New Chief Executive** – Due to visit the Parish on 4 September
- **Airband** – Cllr Naylor was asked about local concerns that the price of Airband internet in Ruckley and Langley is increasing and customers are tied to this provider as there are no alternatives available. The installation of Airband was originally sponsored by Shropshire Council. **Action: Cllr Naylor to ask Ben Walker about this issue.**
- **Frodesley Mobile Phone Mast** – Cllr Naylor was asked about the lack of progress selling mast use to telephone networks following planning permission. Cllr Culliss said that Atlas has not managed to sell usages of any planned masts in the county and no installation of masts has occurred yet. **Action: Cllr Naylor to ask Ben Walker about this issue and whether the Parish Council could make a financial contribution in order to facilitate process. Action: Clerk to ask Atlas if financial contribution from PC would facilitate set up of mast.**

Finance

26.7.7 **Payments** - The Council approved the following payments:

Account	Payee	Item	Amount £
ABFPR&L	Clerk	May salary	496.08
	HMRC	NI contributions	11.09
	Unity Trust Bank	Bank charges	7.00
	O2	Mobile phone	13.50

Signed:
Date:

Chairman

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Account	Payee	Item	Amount £
	Unity Trust Bank	Bank charges	7.00
	Clerk	June salary	496.08
	HMRC	NI contributions	11.09
	ICO	Data Protection	47.00
	SLCC	Membership	116.00
	O2	Mobile phone	13.50
	Web Orchard	Website support and hosting	258.55
	Web Orchard	.org.uk domain	14.99
	Unity Trust Bank	Bank charges	7.00
	Clerk	Annual Meeting refreshments	24.88
Lightsource	Unity Trust Bank	Bank charges	7.00
	Pitchford Village Hall	Centenary Celebration Grant	475.00
	Pitchford Village Hall	Centenary Exhibition Grant	377.00
	Pitchford Village Hall	Broadband grant	359.28
	Unity Trust Bank	Bank charges	7.00
	Unity Trust Bank	Bank charges	7.00
Total			2,756.04

26.7.8 The Council accepted the Bank Reconciliation as presented by the Clerk.

26.7.9 The Council reviewed expenditure against budget year to date.

26.7.10 Lightsource – the Council approved £712.80 expenditure to replace 3 defibrillator batteries due to expire in August

26.7.11 Councillors agreed to sign the submission form revising Unity Trust Bank mandate to include Cllr Culliss and update contact details of existing signatories

Clerk's Report

26.7.12 Report on actions from the meeting 20 January 2026:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
26.5.14	Clerk to ask Cllr Naylor to ask A Oliver if there is a timeframe for resurfacing works A458-Longnor.	Yes	
26.5.14	Clerk to ask Cllr Naylor to send Councillor's report earlier in future.	Yes	
26.5.17.1.1	Clerk to organise GDPR training for Cllr Culliss.	Yes	
26.5.21	Clerk to publish dates for Public Rights and Publication of unaudited AGAR on noticeboards and website	Yes	
26.5.38	Clerk to add requesting filling grit bins and clearing gullies to July agenda	Yes	See 26.7.15
26.5.39	Clerk to report fridge which has been fly tipped at crossroads	Yes	Removed
26.5.40	Clerk to request update on Bentley Ford Farm and Old Swan, Frodesley paths	Yes	SC responded that these issues are still on their list of issues but they do not currently have the

Signed:
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MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
			staff resources to prioritise it. Action: Clerk to let SC know that it would not object to this path being deregistered as it has not been passable for many years
25.5.41	Clerk to respond to local resident re Pitchford footpath	Yes	

PC Working Documents

- 26.7.13** Martyn's Law (Terrorism (Protection of Premises) Act 2025) – The Council considered the new law and decided that it does not apply to any of its current activities but it will be considered as part of the Council's risk assessment should the Council host any qualifying events or obtain any property in the future.

Highways Matters

- 26.7.14** Highways – The clerk updated the Council on the following:
- 26.7.14.1** Frodesley 30mph – the speed limit has finally been installed at the village. There was some consternation amongst residents that the speed limit extends through the main residential part of the village where there was previously an advisory 20mph limit. Of particular concern is the repeater sign on the straight by Frodesley House Farm Barns.
Action: Clerk to ask David Gradwell if it would be legal for the Parish Council to purchase and attach a "slow children" style sign to the post of this repeater sign.
- 26.7.14.2** Highways repairs – the Clerk reported that all but one of the potholes she had reported have now been fixed. Repairs appear of better quality and more efficient than previous repairs as they were all undertaken at the same time.
- 26.7.15** Winter preparation – **Action: Clerk to request grit bins are filled and gullies cleared**
- 26.7.16** Questions for David Vasmer – **Action: Clerk to request Councillors send any questions to Clerk by mid-August and advertise his attendance at September's meeting on Parish Facebook page.**

Rights of Way

- 26.7.17** General issues – see item 26.7.12
- 26.7.18** Acton Burnell – Pitchford path – the Council received correspondence from a local resident suggesting an alternative route to consider for a potential path. This is a route which had previously been considered and the landowners had said they would not give permission. **Action: Cllr Long to ask landowner again to get definitive answer.**

Planning

- 26.7.19** New planning applications - the Council has not received any new planning applications since the last meeting.
- 26.7.20** Other planning applications/notices/enforcement issues
- Reconsultation (deadline 8/7/26):
Ref: 25/04478/FUL
Address: Proposed Dwelling East Of 11 Castle Barns, Acton Burnell, SY5 7EN
Proposal: New dwelling, 3no. garages, removal of existing steel framed barns, and associated landscaping works
The deadline for consultation ended before the meeting, so the Clerk had responded to reiterate the Council's earlier objection to this application.

Signed:
Date:

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26.7.21 Shropshire Local Plan consultation – SC is currently consulting on the early scoping portion of this plan. Cllr Culliss showed the Council a map of current sites which have been promoted to SC as potential sites for residential development. There are 2 sites each in Pitchford and Acton Burnell. (N.B. Not all sites promoted to SC will be proposed for allocation. Proposed allocations will be identified through a site assessment.)

The map of promoted sites is currently available here:

<https://experience.arcgis.com/experience/232e9007138641d293996b3ba10eeee3>

Action: Clerk to respond that PC would like to retain its Open Countryside status and that any development within the Parish should consider the needs of the community regarding suitable infrastructure.

Time, Date & Place of Next Meetings

26.7.22 7.30pm on Tuesday 8 September 2026 at Pitchford Village Hall.

Signed:
Date:

Chairman