

**Acton Burnell, Frodesley, Pitchford, Ruckley & Langley  
Parish Council**

**Minutes of Parish Council Committee Meeting  
Staff Appraisal Committee**

**Tuesday 11 November 2025, 7.00pm at Pitchford Village Hall**

**MINUTES**

The meeting was closed to the public due to the discussion of confidential personal information.

- SAC.25.11.1 Present:** Cllr J Long, Cllr G Ball, Clerk – A Morris  
**Apologies:** Cllr P Harrison
- SAC.25.11.2 Declarations of Pecuniary Interest:** None
- SAC.25.11.3 Closure of meeting to public:** The Committee agreed to close the meeting to public due to the discussion of confidential information. No members of public were present.
- SAC.25.11.4 Annual staff appraisal of Parish Clerk:** The Committee undertook the Parish Clerk's appraisal and agreed objectives for 2026. Details of the appraisal are confidential and will be reported directly to Council.
- SAC.25.11.5 Recommendations to full Council:** The Committee agreed recommendations to take to the Council meeting.
- SAC.25.11.6 Timeframe for next staff appraisal:** November 2026, ahead of 2027/28 budget preparations.