

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley

Parish Council Meeting

Pitchford Village Hall. Tuesday 11 November 2025 at 7.30pm

All Councillors are hereby summoned to attend the Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 11 November 2025 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

25.11.1 Chairman's Welcome

25.11.2 Present & Apologies

25.11.3 Declarations of Pecuniary or Personal Interest

25.11.4 Confirmation and Acceptance of the Minutes of Previous Meeting – domain name needs correcting item 25.9.28

25.11.5 Public Session

25.11.6 Shropshire Councillor's Report

Finance

25.11.7 Payments - Consider and approve payments of accounts (see list of payments)

25.11.8 Accept the Bank Reconciliation as presented by the Clerk

25.11.9 Review expenditure against budget year to date

25.11.10 Authorise reinvesting £54,348.36 into Cambridge and Counties Bond when it matures in January 2026 with the interest being paid back into Council's Unity Trust Bank account to prevent exceeding FSCS limit.

25.11.11 Draft budget 2025/26 – Council to discuss ahead of finalising at January meeting.

25.11.11.1 Council to consider Chair's proposal to pay part of Clerk's wages from Lightsource fund

Clerk's Report

25.11.12 Report on Actions from the meetings on 9 September 2025:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
25.9.14	Cllr R Davies to resubmit DPI form with home address		Not yet published
25.9.22	Clerk to chase SC on repairs to bridge on Mr Jackson's land following site visit 2 years ago and copy in Cllr Naylor to chase.	Yes	
	Clerk to submit report of RoW issues in Pitchford to Shropshire Council.	Yes	
25.9.24	Clerk to submit Council's support for planning application ref: 25/03005/FUL on SC planning portal, with note that plans show some elements from Phase 2 which have never received planning permission and which PC does not support.	Yes	SC has refused permission
25.9.25	Clerk to send details of outstanding enforcement issues to Cllr Naylor to chase.	Yes	

25.9.27	Clerk to tell SC of decision not to sign Memorandum of Understanding	Yes	
25.9.29	Clerk to update PVH that Council has agreed in principle to fund centenary plaque but requires Lightsource application.	Yes	
25.9.30.1	Clerk to respond to Police PC survey on behalf of PC	Yes	
25.9.30.2	Clerk to add to LNRS consultation to Facebook Page and website to encourage individuals to respond	Partly	Added to website but not Facebook

PC Working Documents

25.11.13 Council to review the following policies

25.11.13.1 Press/Media Policy

25.11.13.2 Defibrillator Maintenance Policy

Highways Matters

25.11.14 Clerk to update Council on any Highways Matters

25.11.15 Frodesley 30mph Traffic Regulation Order update

25.11.16 Flooding on Frodesley-Longnor road

Rights of Way

25.11.17 General issues

Planning

25.11.18 Council to consider new planning applications

Ref: 25/03841/FUL (validated: 14/10/2025)

Address: Oak Barn, Ruckley, Acton Burnell, SY5 7HR

Proposal: Change of use of land to domestic curtilage and the erection of an oak framed viewing platform

Ref: 25/03868/FUL (validated: 24/10/2025)

Address: June Cottage, Frodesley, SY5 7HF

Proposal: Erection of single storey extension and first floor extension

Ref: 25/03869/LBC (validated: 24/10/2025)

Address: June Cottage, Frodesley, SY5 7HF

Proposal: Works to facilitate erection of single storey and first floor extensions

25.11.19 Clerk to update on other planning applications/notices/enforcement issues – the meeting may be closed to public at this point in order to discuss confidential planning enforcement issues.

25.11.20 Planning guidance update

Parish Matters

25.11.21 Councillor emails

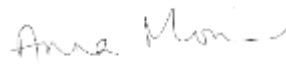
25.11.22 Frodesley Hall Farm phone mast – update from Cllr G Davies

25.11.23 Concord College – report from the Chair on his meeting with Principal

25.11.24 Green Spaces & Active Travel Fund - Wellbeing Benches – update from Clerk

Time, Date & Place of Next Meeting

25.11.25 7.30pm on Tuesday 20 January 2026 at Pitchford Village Hall

Signed: 
Clerk and RFO

Date: 5 November 2025