

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley

Parish Council Meeting

Pitchford Village Hall. Tuesday 8 July 2025 at 7.30pm

All Councillors are hereby summoned to attend the Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 8 July 2025 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

25.7.1 Chairman's Welcome

25.7.2 Present & Apologies

25.7.3 Declarations of Pecuniary or Personal Interest

25.7.4 Confirmation and Acceptance of the Minutes of Previous Meeting

25.7.5 Public Session

25.7.6 Shropshire Councillor's Report

Finance

25.7.7 Payments - Consider and approve payments of accounts (see list of payments)

25.7.8 Accept the Bank Reconciliation as presented by the Clerk

25.7.9 Review expenditure against budget year to date

Clerk's Report

25.7.10 Report on Actions from the meetings on 13 May 2025:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
25.5.7.2	All Councillors to submit new declaration of interest forms by 2 June 2025.	Yes	Only 3 forms have been published by SC so far
25.5.22	Clerk to publish dates for Public Rights and Publication of unaudited AGAR on noticeboards and website	Yes	
25.5.25	Clerk to pay Cllr Harrison £100 Chair's allowance	No	Cllr Harrison decided to forgo allowance
25.5.38	Cllr Naylor to follow up on whether it has been decided to clear the drains in Ruckley on a more regular basis.		
	Cllr Naylor to chase fixing the road from Ruckley to Causeway Wood.		
	Clerk to write to MP re Cound Pitchford bridleway modification order and send all info to brief Cllr Naylor	Yes	
	Clerk to brief Cllr Harrison that E Jackson does not want permissive path on land	Yes	
25.5.39	Clerk to chase SC on removal of extraneous signs and copy Cllr Naylor in on this and outstanding 30mph work.	Yes	
	Clerk to report need to repaint white lines at Acton Burnell/Ruckley junction and at the former Royal Oak bend on fixmystreet.	Yes	AB lines have been added to SC works programme

	Clerk to write to SC to ask what action they are planning to undertake to the culvert which has caused a new 7.5 tonnes weight limit on the Cross Houses road.	Yes	
25.5.44	Clerk to send Cllr Naylor update on outstanding enforcement issues.	Yes	
25.4.47	Clerk to add timing of meetings in winter months to next meeting's agenda	Yes	See 25.7.22

PC Working Documents

25.7.11 Review and agree Complaints Procedure

Highways Matters

25.7.12 Clerk to update Council on any Highways Matters

Rights of Way

25.7.13 General issues

25.7.14 Maintenance – Council to discuss specifications for clearing rights of way

Planning

25.7.15 Council to consider new planning applications

Ref: 25/02241/CPL (validated 18/06/25) FOR INFORMATION ONLY

Address: Meadow House, Frodesley, SY5 7HD

Proposal: Lawful development certificate for proposed single storey side extension

Ref: 25/02242/FUL (validated: 18/06/2025)

Address: Proposed Residential Development Land to the East of Stoneleigh Close, Acton Burnell

Proposal: Erection of 9no. dwellings and associated garaging

25.7.16 Clerk to update on other planning applications/notices/enforcement issues

Consultations

25.7.17 Shropshire Council call for information – Council to consider its response to consultation on working with town and parish councils

25.7.18 Post-election survey – Council to consider its response

Parish Matters


25.7.19 Annual Parish Meeting – Council to consider any reports or actions arising from the meeting held on 20 May 2025

25.7.20 Neighbourhood Plans – Council to consider SALC request to pass a resolution calling on the Government to provide dedicated funding for neighbourhood plans

Time, Date & Place of Next Meeting

25.7.21 7.30pm on Tuesday 9 September 2025 at Pitchford Village Hall

25.7.22 Council to consider whether to change the time of winter meetings

Signed: 
Clerk and RFO

Date: 2 July 2025